ANNUAL REPORT

LLANFAIR

COMMUNITY COUNCIL

2024/2025

A WORD FROM THE CHAIRMAN – CLLR. EURIG HUGHES

It is a pleasure to present Llanfair Community Council's third annual report which records the work that has been undertaken in 2024/25 and how we are working with the community to improve the economic, social, environmental and cultural well-being of the town to make Llanfair an even better place to live and visit. The vision is to “ensure that Llanfair continues to be a pleasant and welcoming place for people of all ages to live because they will feel safe, have opportunities to be physically and mentally healthy and to socialise and work in a quality environment. It will also be a place that welcomes visitors and lives with them easily.” The report aims to give a taste of the work of the Community Council during the year and how the Council promotes life for residents of all ages, business owners, societies and visitors to the town. We acknowledge that this is a challenging environment for everyone and we are committed to work together with the community to achieve the vision. Although there are plenty of challenges for us as a Community Council, we have managed to carry out a number of exciting projects. It is a privilege to be Chair of the Community Council.

A relatively small constituency for Llanfair with around 350 constituents, there is no shop or pub in the hamlet and the Council is not responsible for a play park so the Council's expenditure is not large.

Membership

Cllr. Eurig Hughes (Chairman)

Cllr. Russell Sharp (Vice Chairman)

Cllr. Osian Edwards

Cllr. Hywel Jones

Cllr. Robert Owen

Cllr. David John Roberts

Cllr. Guy Slater

Cllr. Mair Thomas

Two Councillors represent the area on Gwynedd Council namely Cllr. Annwen Hughes and Cllr. Gwynfor Owen.

Staff

The Council has one member of staff, Annwen Hughes, who is the Clerk and Finance Officer. She works part-time. The Clerk may be contacted by e-mail annwen@btconnect.com, letter to Crafnant, Llanbedr, Gwynedd LL45 2PH or phone 01341241613/07919582741.

Meetings

Normal meetings of the Council are held roughly every five to six weeks except for August at the memorial hall in the village on a night that is agreed upon at the previous meeting of the Council.

Website

During the year the Members agreed that the Council needed to get their own website and a website was designed by Mr. Owen Brown from the company of Brown & Wolfe at a cost of £1,050 to the Council. Information about the Community Council including the agenda for meetings, policies and news is available on the Community Council's website www.cyngorllanfair.co.uk

EXTERNAL MEMBERSHIP

The Community Council is a member of One Voice Wales, which is the main representative body for Community and Town councils in Wales. Cllrs. Mair Thomas and Robert G. Owen are both members of the Memorial Hall Committee which is located in the village.

ACCOUNTABILITY

The Community Council has adopted a Member's Code of Conduct and a register of interests is kept for each member. Each Councillor has to declare any interest they have in items to be discussed at the start of each meeting and these are noted in the minutes. The Community Council is audited by internal and external auditors annually. The internal audit is undertaken by the Audit Department of Gwynedd Council and the External Audit by the Wales Audit Office.

FINANCE AND EXPENDITURE

The Community Council sets a budget annually and monitors expenditure against budget throughout the financial year by receiving a regular report from the Clerk. The main source of income for the Community Council is the precept which is set annually and presented to Gwynedd Council in January for the following financial year. The precept is collected on behalf of the Community Council by Gwynedd Council and is the only source of tax revenue available to Town and Community Councils. The process of deciding on the level of precept includes the preparation of a draft budget on the basis of the financial situation of the Community Council by considering the likely costs, plans for projects, setting an amount for contributions - within the guidelines published annually - and any other financial matters. Consideration is also given to the reserves held by the Community Council to ensure an appropriate precept is set. The level of precept was raised from £17,000 to £18,000 for 2024/25. In addition, the Community Council received £1,032.15 from the 10% Parking Scheme by Gwynedd Council which it joined a few years ago.

Income & Expenditure 2024/25	Income £	Expenditure £
Bank Interest	110.00	
Precept	18,000.00	
Cemetery Income	2,769.00	
Cwt yr Hers Rent	480.00	
V.A.T reimbursement	243.44	
Reimbursement Footpaths Cutting	402.50	
Reimbursement Car Parks Income	1,032.15	
Cut Grass on Footpaths		564.00
Cut Grass in Cemetery		2,240.00
Cemetery Expenditure		920.00
Additional Work in the Cemetery		740.00
Re-build wall in Cemetery		1,600.00
Cemetery Tap		17.02
Clerk's Wages		1,999.92
Clerk's Costs for the year		478.70
Tax on Clerk's Wages		469.60
P.A.Y.E on line		228.00
Toilets Partnership		4,000.00
Hire of Meeting Room		140.00
Create Council Website		1,050.00
Donation to HAL		2,856.00
Donation to Eisteddfod Ardudwy		150.00
Internal Auditor 2023/24		384.00
External Auditor 21/22/22/23/23/24		1,126.00
New Bench for Bus Stop		572.40
Council's Insurance		561.31
Membership One Voice Wales		119.00
Wi-fi for the hall		243.80
Sunderies		100.00
Bank Charges		63.20
	£21,460.19	£22,661.62

BUDGET

The Council's budget is £18,000 and is earmarked as follows:-

Donates £4,000 to Gwynedd Council to keep the public toilets open down in Llandanwg.

Only £2,856 was donated to Harlech and Ardudwy Leisure this financial year as it was made known, after making some enquiries, by the Internal Auditor and One Voice Wales because the site had closed on the 1st August it was not viable to donate money to them.

The Council is responsible for cutting the grass of various public footpaths in the area at least twice a year and also is responsible for cutting the grass of the public cemetery in the village. The cost of carrying out this work during this financial year was £2,804. The Council had to re-build a wall that had fallen in the cemetery because of safety issues and this was done at a cost of £1,600 and also a request was done to cut back the trees along the path leading to the Church and this work was done at a cost of £650.

Donates to various various organizations in the area annually and has donated £150 to Eisteddfod Ardudwy during this financial year

During the year the Council have purchased a new bench so as to place it by the bus stop in the middle of the village as some complaints were made that there was no bus shelter there, the Council have made a request to Gwynedd Council for a bus shelter and the hope is that this will be erected during the next year. If this shelter will be erected then the bench that is there now will be moved to the Y Maes car park in Llandanwg, By now the Community Council have had wi-fi installed in the hall at a cost of £27.54 every month to the Council, but having this

wi-fi in the hall has been a great success and everyone that uses the hall are very grateful for it.

Council work and responsibilities

Property management

The Public Cemetery

The Public Footpaths

Bus shelters in the area

Public Seats

Notice Boards

Administration

Gwynedd Council appointed as Internal Auditors 2024/25

Allowances – review no change, no payments

Council website

Keep a risk assessment.

Keeping a record of interest