Training Scheme for Llanfair Community Council

Presentation

1.1 Section 67 of the Local Government and Elections (Wales) Act 2021 requires that each Community Council must make and publish a Training Plan setting out its proposals in relation to the provision of training for: ii) the Clerk of the Community Council.

1.2 The purpose of the training scheme is to allow training to be planned proportionately, taking into account factors such as the activities undertaken by that council, the current expertise of advisers and clerks and the nature and significance of any training needs identified.

1.3 The Training Plan must be made within three months after each general election of Community Councillors to the Council.

1.4 The Training Plan must review the Training Plan periodically. It is proposed to be reviewed annually.

Training Scheme

2.1 One Voice Wales provides a monthly training programme which the Clerk sends by email to all Councillors. Councillors are asked to identify their training needs and to contact the Clerk to book the training event(s).

2.2 The Clerk will also send other training opportunities as they become available to Councillors.

2.3 Councils should ensure that Councillors and Staff have sufficient skills and understanding in all key areas. These include Induction into Councillors; the code of conduct for members of local authorities in Wales; Financial Management and Governance for Councillors and the Certificate in Local Council Administration (CiLCA) for the Clerk. If new To job.

2.4 In addition to these areas, Councils may consider if there are new challenges and opportunities to explore, such as those offered by the universal power of competence. If so, it can determine that there are new skills for Councillors and Clerks to attain.

2.5 The Training Plan should provide, as a minimum, information about i) The type of training. ii) Participating numbers. iii) The timeframe in which the training is expected to be completed . iv) The overall cost of training. The need for a budget for this.

3. Recommendation: Recommended:

3.1 The Training Programme – keeping names that have been on training events for the year