

ANNUAL REPORT
LLANFAIR
COMMUNITY COUNCIL
2025/2026

A WORD FROM THE CHAIRMAN – CLLR. RUSSELL SHARP

In my first year as Chair of the Community Council it is a pleasure to present Llanfair Community Council's fourth annual report which records the work that has been undertaken in 2025/26 and how we are working with the community to improve the economic, social, environmental and cultural well-being of the town to make Llanfair an even better place to live and visit. The vision is to “ensure that Llanfair continues to be a pleasant and welcoming place for people of all ages to live because they will feel safe, have opportunities to be physically and mentally healthy and to socialise and work in a quality environment. It will also be a place that welcomes visitors and lives with them easily.” The report aims to give a taste of the work of the Community Council during the year and how the Council promotes life for residents of all ages, business owners, societies and visitors to the town. We acknowledge that this is a challenging environment for everyone and we are committed to work together with the community to achieve the vision. Although there are plenty of challenges for us as a Community Council, we have managed to carry out a number of exciting projects. It is a privilege to be Chair of the Community Council.

A relatively small constituency for Llanfair with around 350 constituents, there is no shop or pub in the hamlet and the Council is not responsible for a play park so the Council's expenditure is not large.

Membership

Cllr. Russell Sharp (Chairman)

Cllr. Guy Slater (Vice Chairman)

Cllr. Eurig Hughes

Cllr. Osian Edwards

Cllr. Hywel Jones

Cllr. Robert Owen

Cllr. David John Roberts

Cllr. Mair Thomas

Two Councillors represent the area on Gwynedd Council namely Cllr. Annwen Hughes and Cllr. Gwynfor Owen.

Staff

The Council has one member of staff, Annwen Hughes, who is the Clerk and Finance Officer. She works part-time. The Clerk may be contacted by e-mail annwen@btconnect.com, letter to Crafnant, Llanbedr, Gwynedd LL45 2PH or phone 01341241613/07919582741.

Meetings

Normal meetings of the Council are held roughly every five to six weeks except for August at the memorial hall in the village on a night that is agreed upon at the previous meeting of the Council.

Website

By now the Council has it's own website and information about the Community Council including agenda for meetings, policies and news is available on the Community Council's website www.cyngorllanfair.co.uk

EXTERNAL MEMBERSHIP

The Community Council is a member of One Voice Wales, which is the main representative body for Community and Town councils in Wales. Cllrs. Mair Thomas and Robert G. Owen are both members of the Memorial Hall Committee which is located in the village.

ACCOUNTABILITY

The Community Council has adopted a Member's Code of Conduct and a register of interests is kept for each member. Each Councillor has to declare any interest they have in items to be discussed at the start of each meeting and these are noted in the minutes. The Community Council is audited by internal and external auditors annually. The internal audit is undertaken by the Audit Department of Gwynedd Council and the External Audit by the Wales Audit Office.

FINANCE AND EXPENDITURE

The Community Council sets a budget annually and monitors expenditure against budget throughout the financial year by receiving a regular report from the Clerk. The main source of income for the Community Council is the precept which is set annually and presented to Gwynedd Council in January for the following financial year. The precept is collected on behalf of the Community Council by Gwynedd Council and is the only source of tax revenue available to Town and Community Councils. The process of deciding on the level of precept includes the preparation of a draft budget on the basis of the financial situation of the Community Council by considering the likely costs, plans for projects, setting an amount for contributions - within the guidelines published annually - and any other financial matters. Consideration is also given to the reserves held by the Community Council to ensure an appropriate precept is set. The level of precept was left at £18,000 for 2025/26. In addition, the Community Council received £1,016.54 from the 10% Parking Scheme by Gwynedd Council which it joined a few years ago.

Income & Expenditure 2025/26	Income £	Expenditure £
Bank Interest	88.79	
Precept	18,000.00	
Cemetery Income	9,321.00	
Cwt yr Hers Rent	480.00	
V.A.T reimbursement	555.32	
Reimbursement Footpaths Cutting	402.50	
Reimbursement Car Parks Income	1,016.54	
Cut Grass on Footpaths		1,080.00
Cut Grass in Cemetery		2,240.00
Cemetery Expenditure		2,630.00
Additional Work in the Cemetery		240.00
Re-build wall in Cemetery		2,400.00
Cemetery Tap		51.05
Clerk's Wages		1,999.92
Clerk's Costs for the year		393.24
Tax on Clerk's Wages		499.80
P.A.Y.E on line		228.00
Toilets Partnership		4,000.00
Hire of Meeting Room		180.00
Donation to Ardudwy YFC		150.00
Donation to Meirionnydd YFC		100.00
Donation to Ardudwy ATC		150.00
Donation for Llandanwg Noticeboard		500.00
Internal Auditor 2024/25		408.00
Council's Insurance		727.08
Membership One Voice Wales		126.00
Wi-fi for the hall		358.08
Sunderies		40.00
Bank Charges		22.00
	£29,864.15	£18,523.17

BUDGET

The Council's budget is £18,000 and is earmarked as follows:-

Donates £4,000 to Gwynedd Council to keep the public toilets open down in Llandanwg.

The Council is responsible for cutting the grass of various public footpaths in the area at least twice a year and also is responsible for cutting the grass of the public cemetery in the village. The cost of carrying out this work during this financial year was £3,560. The Council had to re-build a wall once more that had fallen in the cemetery because of safety issues and this was done at a cost of £2,400.

Donates to various various organizations in the area annually and has donated £150 to Ardudwy YFC, £100 to Meirionnydd YFC, and £150 Ardudwy ATC during this financial year. Also the Council has contributed £500 to Gwynedd Council towards installing a new noticeboard on the toilets wall in Llandanwg and because of this the Council are allowed to use one side of this noticeboard which is of great help to the Council to advertise agendas and Council minutes together with various other documents that are to do with the Council.

By now the Community Council have had wi-fi installed in the hall at a cost of £29.84 every month to the Council, but having this wi-fi in the hall has been a great success and everyone that uses the hall are very grateful for it.

Council work and responsibilities

Property management

The Public Cemetery

The Public Footpaths

Bus shelters in the area

Public Seats

Notice Boards

Administration

Gwynedd Council appointed as Internal Auditors 2024/25

Allowances – review no change, no payments

Council website

Keep a risk assessment.

Keeping a record of interest